

IN-DISTRICT CERTIFIED/MEA JOB OPENINGS-ARENA I

IN DISTRICT MEA VACANCY ANNOUNCEMENT FOR ARENA I, IN-DISTRICT TRANSFER PROCESS APRIL 23, 2014

	1.00	.50 Big Sky/.50 Willard	Native American Studies - Valid MT license - 5-12, 9-12, or K-12 acceptable
	1.00	Big Sky	Math
	0.50	Big Sky	Foreign Language - Spanish
	1.00	Big Sky	English
	1.00	Big Sky	Counselor
	1.00	Big Sky	School Psychologist
	0.50	Big Sky	Project Lead the Way- Medical Investigations
	1.00	Big Sky	Title 1
	0.20	Cold Springs	Counselor
	1.00	Cold Springs	Grade 4 (1 yr - filling in for an employee on leave)
	1.00	Cold Springs	Grade 3 (1 yr - filling in for an employee on leave)
	1.00	Cold Springs	Sp.Ed. K-2 Resource
	1.00	Cold Springs	Grade 4
	1.00	Cold Springs	Grade 3
	1.00	Hawthorne	Grade 1
	1.00	Hellgate	Music: Vocal/Choir
	0.33	Hellgate	Math
	1.00	Hellgate	Math
	0.33	Hellgate	Social Studies
	0.50	Hellgate	HPE
	0.50	Hellgate	Spanish
	1.00	Hellgate	School Psychologist
	0.50	Hellgate	English
	0.50	L&C	Grade 4 (half time)
	1.00	Lowell	Kindergarten
	1.00	Lowell	Sp.Ed. Resource
	1.00	Lowell	Spec Ed K-2 Extended Resource
	1.00	Meadow Hill	Sp.Ed. Life Skills
	1.00	Meadow Hill	Grade 8 - Elementary endorsement required
	1.00	Meadow Hill	Grade 7 - Elementary or English endorsement accepted
	1.00	Meadow Hill	Grade 7 - Elementary endorsement required
	1.00	Meadow Hill	Sp.Ed. Resource
	1.00	Paxson	Grade 5
	1.00	Paxson	Grade 5 - Spanish Immersion - Elementary endorsement required - Must pass Oral Proficiency Test
	1.00	Porter	Counselor
	1.00	Porter	Orchestra
	1.00	Rattlesnake	Grade 4
	1.00	Rattlesnake	Library
	1.00	Rattlesnake	Grade 5
	1.00	Russell	Grade 5
	1.00	Russell	Grade 3
	1.00	Washington	Grade 7
	1.00	Washington	Grade 7
	1.00	Washington	Grade 7
	1.00	Washington	Grade 7
	1.00	Sentinel	English
	1.00	Sentinel	English
	1.00	Sentinel	Science - Includes 2 sections of PLTW - Broadfield Science endorsement Required
	1.00	Sentinel	Science - Broadfield Science endorsement required
	1.00	Sentinel	Social Studies - Broadfield Social Studies endorsement required
	1.00	Sentinel	Counselor
	0.33	Sentinel	Family & Consumer Sciences
	1.00	Sentinel	HPE
	0.67	Sentinel	Spec Ed Resource (1 yr-filling in for an employee on leave)

CLOSING DATE AND TIME: Friday, APRIL 25, 2014 4:00 P.M.

ELIGIBILITY:

In-District certified openings are open to all employees covered by the current MEA CBA, including non-tenured teachers who have been under contract for the 2013-14 school year, whether or not their contracts have been terminated effective the end of 2013-14.

APPLICATION PROCESS:

All applicants must submit an email or letter to the Human Resources Department specifying the specific position(s) for which the applicant is requesting consideration. Submit letters via school mail or via e-mail to diking@mcps.k12.mt.us (Diane King # 1042). Applicants may include all positions for which they are applying in one letter or e-mail.

INTERVIEW PROCESS:

All applicants will be interviewed for each position listed in their letter(s) of application. **Interviews will be held in the Admin. Building 215 So. 6th St., on Tuesday, April 29 and Wednesday, April 30 in an Arena environment beginning at 4:00 p.m.** each day. Each person who has submitted a letter or an email for a position by the deadline and who attends the Arena Interviews will be interviewed. **Applicants must attend** the scheduled Arena Interviews to be considered candidates and to receive an interview (unless arrangements are made for a prior interview due to mitigating circumstances).

PROCESS FOR SCHEDULING INTERVIEWS:

Due to a tight timeline, please make arrangements to be available for an interview **anytime** between 4:00 p.m. through late evening on both April 29 & April 30. Your interview dates and times will be scheduled by the Human Resources Office and emailed to you by Monday afternoon, April 28.

Please contact Diane King via email or by phone at 728-2400 ext: 1042 if there are specific times you are unavailable. Your assistance is greatly appreciated. HR will do its best to schedule interviews that are as convenient for you as possible.

Position descriptions are available upon request from Human Resources by calling extension 1035. EEO